



KAPPA ALPHA THETA

Educational Leadership Consultant

POSITION OVERVIEW

Educational leadership consultants (ELCs) provide in-person and/or virtual, customized education and leadership development support and resources for students to enhance and add value to their collegiate experience. The term of the ELC position spans the academic year, with the opportunity for re-hire for a second year.

JOB FUNCTIONS

- Coordinate visit schedule and travel logistics
- Facilitate workshops providing leadership and personal development for officers and members
- Provide individual leadership coaching to empower college members to enact positive change
- Coach officers to develop action plans furthering growth on specific topics discussed during visits
- Provide guidance in goal-setting with college officers and members to ensure growth following ELC visit
- Ensure support aligns with goals and objectives of the visit
- Create and compile post-visit reports and submit forms

QUALIFICATIONS AND COMPETENCIES

- Membership in Theta preferred, but not required
- Display strong verbal and written communication skills
- Exhibit a high-level of professionalism and problem-solving skills
- Demonstrate strong time management skills
- Experience in workshop facilitation, educational presentations, and peer mentoring
- Experience in diversity, equity, and inclusion

REQUIREMENTS

- Bachelor's degree
- Ability to travel across the United States and Canada
- Willingness to work evenings and weekends